

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (210) 644-1362



NOTICE OF PUBLIC MEETING

Planning Council

Thursday, April 20, 2023

ZOOM Teleconferencing

<https://us02web.zoom.us/j/89584157448?pwd=dkRQV2kyYkhSYIA2eTIQVmhSYTZFZz09>

12:30 p.m. – 2:00 p.m.

I. Call to Order.

II. Welcome, Introductions, and Roll Call.

III. Reading of the Mission Statement.

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high-quality, comprehensive health and social services to people living with or affected by HIV.

IV. Approval of the Agenda.

(Action Required) The Chair shall entertain a motion for action.

V. Approval of Minutes from the March 16, 2023, meeting.

(Action Required) The Chair shall entertain a motion for action.

VI. Planning Council Business

Co-chairs – Wayne Wientjes and Santiago Serrato

A. Item: Recipient Report

B. Item: Fiscal Report

D. Item: Review COVID Community Spread update for Bexar County.

To obtain specific information on COVID-19 Community Levels, visit the Centers for Disease Control and Prevention (CDC) at [COVID-19 Community Level](#), use the State dropdown menu to select Texas, then use the County dropdown menu to select Bexar County. Find out more about the COVID-19 situation in Bexar County, Texas with [COVID-19 Data Tracker](#).

(For possible Action) The Chair may entertain a motion for possible action.

E. Item: Discuss Summer Schedule:

a. Vote on date to hold Annual PSRA Work session.

b. Discuss & vote on taking a summer meeting break *(July or August)?*

F. Item: Review/discussion of Standing Committee Reports.

(For Possible Action) Each Chair may entertain a motion for possible action.

VII. Committee Reports

A. Needs Assessment / Comprehensive Planning/Continuum of Care Committee

Chair – Korie Smith

a. **Item:** Reviewed HIV Epidemiology of the TGA. Total of 7,921 PLWH in the San Antonio area. The Committee agreed to 435 or 5.5% of the 7,921 as the Sample size of surveys to be collected for the 2023 Needs Assessment.

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- b. **Item:** Reviewed the 2023 Needs Assessment Discussion Guide – Agreed to conduct 1 to 2 focus group discussions possibly at the end of the survey.

B. Membership, Nomination & Elections

Chair – Ronique Pleasant

- a. **Item:** Planning Council Membership Update – Reviewed the updated Membership Roster and pending appointments to Planning Council. Also discussed current vacancies and recruitment strategies.
- b. **Item:** PC Removal – MNE members unanimously voted to remove Jamie Zapata from Planning Council, due to violation of Planning Council attendance requirements. The committee is seeking Executive Committee vote of concurrence to present our recommendation to the full Planning Council for final approval. *The Chair shall entertain a motion for action.*
- c. **Item:** Questions from MNE Chair – Reviewed & discussed questions about qualifications for mandatory membership categories and whether one person can fill more than one category. Also, can more than one person from the same agency serve on Planning Council.
- d. **Item:** Mandatory Forms – Members were reminded, they will receive the mandatory forms that must be signed annually. 1). Code of Conduct; and 2). Conflict of Interest.

C. Fiscal Monitoring & Reallocation (FMRA)/Executive Committee Business

Co-chairs – Wayne Wientjes and Santiago Serrato

- a. **Item:** Received and discussed the Recipient Report
- b. **Item:** Reviewed and discussed the Part A Expenditure & Unduplicated Client Count Report by Service Category.

D. People's Caucus

- a. **Item:** Funded Services Discussions – Committee voted to have monthly presentation of the following services:
 - 1. Emergency Financial Assistance -May 19th
 - 2. Medical Transportation – June 16th
 - 3. Mental Health – July 21st
 - 4. Oral Health – Sept. 22nd
 - 5. Referral for Health Care Services – Oct. 20th
 - 6. HIPSCA – Nov. 17th
 - 7. Outpatient Ambulatory Health Services
 - 8. Medical Nutrition Therapy
- b. **Item:** Quarterly Dinner Meeting Outcome – Held the first quarterly dinner meeting on April 12th at Guillermo's. Turnout for the dinner was good, about 30 people in attendance. Attendees received presentation on "HIV & Aging from Brittany Barton, Community Liaison, Janssen Pharmaceutical.

VIII. Parking Lot Action Items

#	Item	Assigned To	Date Assigned	Due Date	Status
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1.	Presentation on Drug Overdoses and its cross-section with HIV, Contact: Frederic Courtois	Sharron Harris			Pending response from F. Courtois

IX. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council’s legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the “Public Comment” sign-in sheet prior to the call to order.

X. Schedule of Next Meetings

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|-----------------------------|-----------------------------|
| A. May 4, 2023, 9:00 a.m. | NA & CPCC Committee Meeting |
| B. May 4, 2023, 11:00 a.m. | MNE Committee Meeting |
| C. May 18, 2023, 10:00 a.m. | FMRA/Exec Meeting |
| D. May 18, 2023, 12:30 p.m. | Planning Council Meeting |
| E. May 19, 2023, 6:00 p.m. | People’s Caucus Meeting |

XI. Announcements

XII. Adjournment

To Join This Meeting Via **ZOOM Teleconference/Video Conference**

Via Internet: <https://us02web.zoom.us/j/89584157448?pwd=dkRQV2kyYkhSYIA2eTIQVmhSYTZFZz09>

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Meeting ID: 895 8415 7448

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