

**San Antonio Area HIV Health Services Planning Council**  
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229  
 Planning Council Support: (301) 807-2196



**MINUTES OF THE**  
**Needs Assessment & Comprehensive Planning/Continuum of Care Committees**  
**Thursday, August 4, 2022 | Zoom Teleconference**  
**9:00 a.m. – 11:00 a.m.**

NA/CPCPC Committee Members		Recipient Staff		Guest
Alfred Chavira	A	Jamie Zapata	A	Mary Kay Mitchell
Joe “Jace” Clower	P			Maricela McQueen
LaToya Goodwin	P			Tanya Khalfan Mendez
Catherine Lemus	P			Dawn Cook
Ronique Pleasant	P			Carol Neilson
Santiago Serrato	P			
Mikela Villareal	A			<b>Planning Council Support</b>
Wayne Wientjes	P			Sharron Harris
				Gloria Wood

<b>Call to Order</b>	The meeting was called to order by Wayne Wientjes at 9:05a.
<b>Determination of Quorum</b>	Quorum Established; 6 of 10 members in attendance. Mission Statement was read by Santiago Serrato.
<b>Approval of the Agenda</b>	Motion to approve Agenda made by Santiago, 2 <sup>nd</sup> by Ronique; no opposition; 1 abstention. Agenda approved.
<b>Approval of Minutes from June 2, 2022</b>	Motion to approve Minutes was made by Santiago, 2 <sup>nd</sup> by Catherine; no opposition; 1 abstention; Minutes approved.
<b>Update on Bexar County – COVID Community Spread Status</b>	Bexar County is still in Red. Based on Covid concerns, all August meetings and possibly September meetings will be virtual. PC Support will continue to monitor the COVID spread for the remainder of the year. Will start looking for additional data on Monkeypox. Santiago put in comments website for monitoring monkeypox: <a href="https://www.sanantonio.gov/health/news/alerts/monkeypox">https://www.sanantonio.gov/health/news/alerts/monkeypox</a>

<b>COMMITTEE BUSINESS ITEMS</b>		
<b>Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCPC)</b>		
<b>Chair – TBD</b>		
Business Item	Discussion / Motion	Planning Council Action
<b>A. Complete Review &amp; Discussion of Draft Integrated Plan Framework – Goal III: Reducing HIV Related Health Disparities (p.7)</b>	Completed review and discussion of Goal III – Reducing HIV Disparities. Some strategy activities noted: <ul style="list-style-type: none"> <li>• Mini surveys were suggested by PC Support as a means for data collection in finding how to help in educating and getting the currently available prevention resources to the younger population.</li> <li>• PC to reach out to Alfred &amp; Santiago re. Peer Mentoring Program.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Santiago suggested ACTS-HIV Ministry – Father Kevin (573) 313-0151 as contact in relation to faith-based alliance.</li> </ul>	
<b>B. Confirm Integrated Plan Stakeholder Workgroup Meeting Schedule</b>	<ul style="list-style-type: none"> <li>Dates confirmed for Stakeholder Workgroup meetings are:            Tues, Aug 16, 2022 – 12:00n – 1:00p            Wed, Aug 31, 2022 – 12:00n – 1:00p</li> <li>There will be a total of no more than 4 meetings.</li> <li>Additional recommendations for Stakeholder Group includes:               <ol style="list-style-type: none"> <li>Wayne recommends and has an appointment with:                   <ul style="list-style-type: none"> <li>Stacey Geoffrey</li> </ul> </li> <li>LaToya recommended:                   <ul style="list-style-type: none"> <li>Jarvis Anderson, Director                        Bexar County CSCD                        (210) 335-7320 (Office)                        (210) 883-6623 (cell)</li> </ul> </li> </ol> </li> </ul>	
<b>C. PRSA Update</b> 1. <b>PSRA Overview</b> 2. <b>Priority Setting</b> 3. <b>Resource Allocation</b> 4. <b>Directives</b>	<p>PSRA dates have been moved to Aug 18 and 19<sup>th</sup> at 9:00a. There will be no Executive Committee meeting.</p> <ol style="list-style-type: none"> <li>PSRA Overview – Gives you the full picture of what priority setting is, what the legislative intent is, and what’s involved in the process.</li> <li>Priority Setting – Rank in order of importance to people LWHIV those service categories that are allowed by HRSA to be funded with Ryan White monies.</li> <li>Resource Allocation – Determine what percentage of the budget goes into each service category.</li> <li>Directives – Instructions to the AA for how to improve Ryan White care i. e., make services available more broadly to the community.</li> </ol>	
<b>Link to the National Ryan White Conference, Washington, DC - August 23-26, 2022</b>	<p><a href="https://ryanwhiteconference.hrsa.gov/register/">https://ryanwhiteconference.hrsa.gov/register/</a></p> <ul style="list-style-type: none"> <li>Registration closes on the 9<sup>th</sup> of August.</li> <li>The conference is virtual.</li> </ul>	

**Parking Lot Action Items**

No.	Parking Lot Action Items	Assigned To	Date Assigned	Due Date	Status
1	Review of Needs Assessment Outcomes, Lessons Learned and	NA/CPCC	Jan 6, 2022	TBD	Tabled until next grant year.

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	Strategies for 2022 Comprehensive Needs Assessment				
2	Distribute the Standard of Care	PC Support	Feb 3, 2022	Mar 3, 2022	Complete

<b>Public Comment</b>	None
<b>Announcements</b>	Wayne announced a Public Forum re. Monkeypox tonight @7p w/Dr. C. Junda Woo from MetroHealth at the Church. The Town Hall will be streamed live on Spectrum local news station. Will also be highlighted on Fox 29 @9p.m. It will be a Q&A for 1-1.5 hours.
<b>Schedule of Next Meeting</b>	September 1, 2022 – 9:00 a.m. August 18, 2022 – 9:00 a.m. PSRA Workshop in lieu of Executive Committee August 19, 2022 – 9:00 a.m. PSRA Workshop
<b>Adjournment</b>	Santiago adjourned meeting at 10:41a. CST.