

THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support (301) 807-2196



The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high-quality, comprehensive health and social services to individuals infected with or affected by HIV.

PEOPLE'S CAUCUS HYBRID MEETING MINUTES

Friday, January 20, 2023

11:45 A.M. – 1:00 P.M.

Zoom Video Conference

| MEMBERS PRESENT | | | | | |
|---|---|---------------|-----------|-----------|--|
| Wayne Wientjes | Leona Villegas, Quality Insurance Manager, SA Aids Foundation | | | | |
| Korie Smith | Danielle Houston (Guest) | | | | |
| LaToya Goodwin | Kelly Roberts (Guest) | | | | |
| Don Rodriguez | | | | | |
| Carlos Carmona | | | | | |
| Sue-Hey Gonzales | | | | | |
| STAFF PRESENT | | | | | |
| RYAN WHITE RECIPIENT / ADMINISTRATIVE AGENCY STAFF | Mary Kay Mitchell | Carol Nielsen | Dawn Cook | Jeni Deck | |
| | Daniel Pineda | | | | |
| PLANNING COUNCIL SUPPORT | Sharron Harris | Gloria Wood | | | |

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| Call to order | Meeting was called to order at 11:55p by Wayne Wientjes. |
| Welcome and Introductions | Sharron Harris welcomed everyone and called the roll. |
| Mission Statement | Mission Statement read by Wayne Wientjes. |
| Approval of the Agenda | Don Rodriguez moved to approve agenda. Wayne Wientjes 2 nd the motion; no opposition; motion carried; agenda approved. |
| Approval of the Minutes from November 18, 2022 | Motion to approve the Minutes was made by Don Rodriguez, 2 nd by Wayne Wientjes; no opposition; no abstention; motion carried; minutes approved. |

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COMMITTEE BUSINESS

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| <p>A. Review and approve the Peoples Caucus 2023 Meeting Schedule</p> | <ul style="list-style-type: none"> • Reviewed full Panning Council Calendar. Feb 17 People’s Caucus meeting will be hybrid. Will start in March with PC support onsite at Café College, but video conference option will also be available. • Reviewed color-coded People’s Caucus meeting calendar. • Invited People’s Caucus to attend the Needs Assessment Committee meetings and participate in the comprehensive needs assessment, due this year. • Separate Membership Committee meetings will begin in March. People’s Caucus was invited to advise PC support if anyone wished to participate in other planning council meetings, so that they could receive the link to participate. • Wayne made a motion to move the 1st quarterly dinner meeting to the 12th of April. Don Rodriguez 2nd the motion. No opposition; no abstentions; motion passed. • People’s Caucus agreed that April 12, sponsored by Brittany Barton from Janssen, would be the 1st quarterly meeting date. • 6:00pm established as the time for quarterly meeting dinners. • People’s Caucus Color-coded calendar was finalized & approved |
| <p>B. Committee Co-chair Update i. Expressions of Interest for PLWH Co-Chair for People’s Caucus Members</p> | <ul style="list-style-type: none"> • PC Support continues to stress the importance of a People’s Caucus co-chair, and reiterated that the Caucus was needed to participate in the comprehensive needs assessment and how helpful it would be to have someone leading the group. Invited everyone to reach out if they were interested with the assurance that they would not be alone in their responsibility as co-chair. |
| <p>C. Update on Plans to Resume In-Person Meetings with PC Support in Attendance on Mar 17, 2023, and Quarterly Dinner Meetings in April, August, and December</p> | <ul style="list-style-type: none"> • Beginning Mar 17, PC Support will be on-site at the in-person meetings at Café College, as well as Quarterly Dinner meetings in April, August, and December. |
| <p>D. Discuss and Decide on an Invitation from CentroMed Consumer Advisory Board to hold a Joint Meeting</p> | <ul style="list-style-type: none"> • The Caucus is interested, but need more detail. |
| <p>E. Peoples Caucus Role in the 2023 Comprehensive Needs Assessment</p> | <ul style="list-style-type: none"> • PC Support will update the Peoples Caucus monthly on the Comprehensive Needs Assessment progress. • Peoples Caucus will be needed to help administer, disseminate, collect, and return completed surveys to PC Support. |

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| F. People’s Caucus 2023 Activity Timeline (PCAT) or (Work Plan) | <ul style="list-style-type: none"> Reviewed the Work Plan with the People’s Caucus. Don Rodriguez made a motion to approve the Work Plan; 2nd by Korie Smith; no opposition; no abstentions; motion passes. Work Plan is approved. |
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Roundtable: Open Discussion

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| Wayne tabled his item for discussion until the Feb 17 meeting. | |
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Parking Lot Action Item

| No. | Item | Assigned To | Date Assigned | Due Date | Status |
|-----|-------|-------------|---------------|----------|--------|
| | None. | | | | |
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| Public Comment | |
| None. | |

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| Schedule of Next Meeting | February 17, 2023 at 11:45 A.M. CST - Hybrid |
| Announcements, Correspondence and Recognitions | <ul style="list-style-type: none"> Beat Aids planning a program for National African American Awareness. Korie Smith decided she would put her name in the hat for Needs Assessment Committee Chairperson. |
| Adjournment | Motion to adjourn made by Don Rodriguez and 2 nd by Wayne Wientjes. Meeting adjourned at 12:45p CST. |