

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196



**MINUTES OF THE
 Needs Assessment/Comprehensive
 January 4, 2024 | Zoom Teleconference
 9:00 a.m. – 11:00 a.m.**

NA/CPCC Committee Members		Recipient Staff		Guest
Joe “Jase” Clower	A	Daniel Pineda	P	Don Marzullo, Promesa CGI
Ronique Pleasant	P	Charles Whitehead	P	
Santiago Serrato	P		P	
Korie Smith	P			
Mikela Villareal	A			
Wayne Wientjes	P			
Laura Gonzales	P			Planning Council Support
Barbara Jardine	P			Sharron Harris
P = Present	A = Absent	E = Excused		Gloria Wood

Call to Order	The meeting was called to order by Korie Smith at 9:03a CST.
Determination of Quorum	Quorum established; 7 Committee members in attendance.
Mission Statement	Mission Statement was read by Korie Smith.
Approval of the Agenda	Motion to approve Agenda made by Charles Whitehead, 2 nd by Ronique Pleasant; no opposition; no abstentions; motion passed; Agenda approved.
Approval of Minutes from Dec 7, 2023	Motion to approve Minutes by Charles Whitehead; 2 nd by Ronique Pleasant; no abstentions; no opposition; motion passed. Minutes approved with modification to remove Randy Garza from the Committee Members’ attendance list.
COVID-19 Update on Bexar County – COVID Community Spread	Low.

COMMITTEE BUSINESS ITEMS

Needs Assessment (NA) / Comprehensive Planning and Continuum of Care Committee (CPCC)

Chair – Korie Smith

Business Item	Discussion / Motion	Planning Council Action
1. Item: Needs Assessment Progress Report (Key Findings and Next Steps)	<ul style="list-style-type: none"> PC Support discussed two parts of the Needs Assessment Report: <u>Medical Care:</u> <ul style="list-style-type: none"> Outpatient Ambulatory Services Aids Pharmaceutical Assistance – Local Health Insurance Premiums Cost-Sharing Assistance Oral Health – over ¼ of respondents have issue with accessing current services. Committee should examine if the capacity is available and think about a strategy and timing for how that can be addressed. 	

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	<p>Committee was asked to consider what percentage level of issues should trigger action and what kind of action will get the best return for the Committee’s efforts?</p> <p><u>Behavioral Health:</u></p> <ul style="list-style-type: none"> ▪ Mental Health ▪ Substance abuse outpatient care ▪ Substance Abuse Residential <ul style="list-style-type: none"> • People were able to access these rather easily. <p><u>Other Services:</u></p> <ul style="list-style-type: none"> ▪ Childcare ▪ Case Management ▪ Early Intervention ▪ EFA – Need more discussion in People’s Caucus to ensure clients understand what’s covered and how to access it. ▪ Food Bank – Raise awareness ▪ Health Education/Risk Reduction ▪ Community Based Care ▪ Hospice ▪ Housing – Service needed and difficult or unable to access. ▪ Medical Nutrition – Raise awareness ▪ Medical Transportation – Need more transportation outside of downtown ▪ Psychosocial Support ▪ Referrals <ul style="list-style-type: none"> • Overall, people were happy for the services. • Read comments and discuss in next month’s discussion, considering strategies for what can be done. • Committee Chair would like to have more education on the administration of the services. Lots of interest in receiving an overview of HOPWA Program. PC Support will try to arrange a HOPWA Presentation for Feb. meeting. • Survey Collector was closed on Dec 22 with 438 surveys. 	
<p>2. Item: Review 2023 NA/CPCC Work Plan Progress & Create the 2024/2025 Work Plan</p>	<ul style="list-style-type: none"> • PC reviewed the Committee Work Plan for the next grant year. • Will vote on adjusted Work Plan at Planning Council February Meeting. 	
<p>3. Item: Integrated Plan (IP) Progress Update</p> <p>a. Goal 1 – Reducing New HIV Infections</p> <p>b. Goal II – Improve HIV-Related Health Outcomes of PLWH</p>	<ul style="list-style-type: none"> • PC Support encouraged members working for providers to consider what activities are being done at their workplace that help to reduce HIV infections and could be collected and reported regularly around the status neutral approach. • PC Support will put a tracking sheet together that demonstrates the real activities in the community. 	

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c. Goal III – Reduce HIV-Related Disparities and Health Inequities		
4. Item: Decide date for February NA/CPCC Meeting Date	<ul style="list-style-type: none"> • Feb 8 was agreed to by Korie for the next NA/CPCC meeting instead of Feb 1, due to PC support being unavailable on the 1st of Feb, 2024. 	

Parking Lot Action Item

No.	Parking Lot Action Items	Assigned To	Date Assigned	Due Date	Status

Public Comment	None
Announcements	None
Schedule of Next Meeting	February 8, 2024 at 9:00 a.m.
Adjournment	Motion to adjourn by Charles Whitehead and 2 nd by Korie Smith. Meeting adjourned at 10:14a CST.